



University Libraries
Human Resources

Employment Opportunity Cataloger/Reference Librarian Music Library

The University at Buffalo Libraries is seeking applicants for the position of Music Cataloger/Reference Librarian in the Music Library <<http://library.buffalo.edu/music/>>. This is a faculty appointment with rank leading to tenure in an academic research-oriented environment. The Music Library holds over 210,000 volumes of scores, recordings, and literature about music. Its mission is to support the instructional and research needs of the University's Department of Music. The library also supports disciplines which intersect with music (dance, anthropology, American studies, theatre, and information and library studies) and serves the music information needs of Western New York's arts community. It is located on the ground floor of Baird Hall, home of the University's Music Department. The position reports to the Director of the Music Library and Special Collections.

Working in a highly collaborative environment, the incumbent performs and supervises original and complex copy cataloging of music in all formats (scores, sound recordings, videos, computer files) utilizing the international bibliographic utility OCLC and Ex Libris Aleph, the local integrated library system. He or she creates and reviews name and name/title authority records in compliance with the Music NACO funnel project and helps to ensure the quality of the bibliographic database through adherence to national standards such as AACR2 and LCSH. The incumbent stays abreast of national standards for bibliographic and authority control and monitors emerging standards such as RDA (Resource Description and Access) and FRBR (Functional Requirements for Bibliographic Records) in anticipation of implementation. He or she provides reference service to Music Library patrons and works proactively to develop relevant instructional and promotional materials relating to music resources. Evening and weekend reference hours may be required. The incumbent participates in the training and supervision of students in the music librarianship program. This involves supervision of practica and special projects, cataloging review, and team teaching courses in music librarianship. He or she may assist with collection development, exhibits, web content and other activities that support the mission and goals of the Music Library. The incumbent actively participates in the University Libraries and with professional associations such as the Music Library Association.

To see qualifications and apply, go to:

www.ubjobs.buffalo.edu/applicants/Central?quickFind=53017

All applicants must apply via the UBJobs website using the link above. Applications will be accepted through December 2, 2009.

The University at Buffalo is an Affirmative Action/Equal Opportunity Employer. The University is dedicated to the goal of building a culturally diverse and pluralistic University community committed to teaching and working in a multicultural environment.