



**Employment Opportunity
University at Buffalo**

**ASSOCIATE UNIVERSITY LIBRARIAN
FOR ANALYTICS, COLLECTIONS & OUTREACH**

The University at Buffalo Libraries seek a highly collaborative, strategic, and empathetic visionary to lead and implement forward-looking initiatives that engage UB faculty, researchers, and students at every stage of the scholarly process. Reporting to the Vice Provost for University Libraries, the Associate University Librarian for Analytics, Collections & Outreach serves as a member of the Libraries' Executive Team and provides leadership and deep expertise in facilitating and supporting the products and process of scholarship that advance intellectual discovery. The Analytics, Collections & Outreach unit supports collections, delivery services, instruction and outreach services, and data analytics with approximately 49 FTE.

The successful candidate will:

- Serve as the Libraries' Collection Development Officer to provide leadership and direction for a comprehensive collection's strategy that reimagines collections beyond traditional models and focuses on collective collecting and SUNY-wide/consortial collecting models;
- Oversee contractual relationships with content providers and serve as the primary spokesperson for large collection negotiations and acquisitions;
- Represent the University Libraries in SUNY-wide collection negotiations;
- Build out a robust analytics program to manage the development and implementation of strategies for the effective acquisition and processing of library resources in all formats;
- Provide overall direction of liaison activities and innovative outreach services that enhance research and teaching and promote student learning beyond the classroom;
- Provide overall direction for delivery services including circulation, interlibrary loan, shelving, reserves, Delivery+ services, and Library Annex operations;
- Lead the creation of a Data Lab, which will focus on collaborative innovation, training and development that connects UB faculty, staff and students to data-related resources at the university.

The portfolio of responsibilities includes, but is not limited to:

- Managing the library's materials budget (approximately \$10.4M in FY2019-2020);
- Developing strategies for cultivating collaborative working relationships among scholars, librarians, staff and students that proactively align services with academic priorities;
- Overseeing the development of comprehensive and innovative delivery services strategies and providing support to implement inventive approaches to new user services;
- Directing all aspects of the portfolio, ensuring that the library's strategic and annual plans are incorporated into and accomplished through portfolio goals and objectives;
- Guiding, developing, and supervising middle managers directly and through them manage additional faculty and staff;

- Assessing operating and staffing needs, working collaboratively on prioritization, and developing plans accordingly;
- Managing resources and project plans, setting priorities, ensuring sustained progress toward achieving goals, and driving continuous improvement in operations and services;
- Analyzing, anticipating, and responding to the evolving library and higher education environment by developing emerging initiatives (e.g., scholarly communication, data services, technology-enhanced learning) into sustainable library programs.

We are looking for those candidates whose leadership style encourages and supports organizational exploration, systems thinking, and a sustainable learning culture. We invite applicants who have demonstrated creative approaches to empowering and mentoring staff, leading projects, solving problems, and developing user-centric programs, services or collections.

The University Libraries values diversity of thought, perspective, experience and people and is actively committed to a culture of inclusion and respect. We encourage candidates who thrive in a welcoming multicultural environment to apply.

Minimum Qualifications:

- Master's degree in library or information science from an ALA-accredited institution;
- Minimum five years of demonstrated leadership and supervisory experience within an academic, special, or research library, or related institution with increasingly responsible administrative roles;
- Proven record of accomplishment of leading, cultivating and managing high-performance teams in a collaborative environment with a strong commitment to fostering growth and development of others;
- Demonstrated experience leading and implementing progressive initiatives, strategic priorities, projects and transformational change;
- Demonstrated expertise in providing leadership to create and promote a clear vision; experienced decision-maker at an executive level; ability to sell ideas and follow through on decisions;
- Demonstrated ability to bring innovative and complex projects to completion, especially for projects requiring collaboration across library departments and/or with academic schools and academic-support departments at the university.
- Excellent written and oral communication, interpersonal and presentation skills, with the ability to explain complex concepts to a wide variety of users in individual and group settings;
- Interest in supporting the creation of scholarship and professional accomplishments of team members or direct reports;
- An appropriate record of involvement with professional or disciplinary associations;
- Demonstrated commitment to and support for an inclusive environment for faculty, staff and users.

Preferred Qualifications:

- A strong record of using analytical and conceptual skills to set goals and initiate change to workflows and processes;
- Demonstrated substantive knowledge of research data and its life cycle, including creation, use, curation, analysis, interpretation, visualization, archiving, coding, reproducibility, replication and reuse of academic research data especially within the context of scientific discovery and academic publications;
- Knowledge of copyright law and intellectual property issues;

- Demonstrated deep knowledge of trends and issues affecting academic research libraries, along with understanding of and enthusiasm for the role of the library in the research, teaching, and learning mission of the university;
- Demonstrated experience and success with grant writing and in managing grant-funded projects effectively.

Salary and Benefits:

Salary – competitive.

Professional staff are members of United University Professions (UUP) and receive generous benefits including health care and prescription drug coverage, dental and vision benefits, life insurance, long-term disability insurance, vacation leave, sick leave, paid holidays, and several choices of retirement plans including TIAA.

To Apply:

To be considered for this position, applicants must apply via the UBJobs Web site. At the time of hire, applicants must be authorized to work in the United States on a full-time basis for a period of at least two years. Visit <https://www.ubjobs.buffalo.edu> and search for posting number P2000007.

Applicants should describe their qualifications and experience in their cover letter with specific reference to the minimum qualifications of the position. We are currently accepting applications and anticipate filling this position by **April 30, 2020**. Candidates invited for a campus interview will be expected to give a short presentation to faculty and staff of the University Libraries.

The University at Buffalo

A flagship institution in the State University of New York system and a member of the Association of American Universities, UB is the largest and most comprehensive campus in the 64-campus SUNY system. UB offers more than 400 academic programs – the largest menu of academic choices in New York State. UB provides students access to a rich variety of multicultural experiences and environments, both on campus and through our 80-plus study abroad programs. Our research, creative activity and people positively impact the world.

The University Libraries

As the largest academic research library in the SUNY system, the University Libraries offer an outstanding array of information resources, technologies, services and people to support academic achievement. The Libraries play a vital role in the academic success of our students, the teaching and research of our faculty, and the intellectual pursuits of our alumni and community members. Our broad selection of digital and print resources, innovative services, and expert staff support scholarly and creative achievements in new and exciting ways.

The Buffalo Niagara Region

The Buffalo Niagara region is a major metropolitan area with diverse communities and outstanding assets. Listed in U.S. News & World Report's *25 Best Affordable Places to Live in the U.S. in 2019*, Buffalo is on the rise and UB is proud to play an active part in its resurgence. Buffalo offers the amenities of a major urban area without the headaches. Friendly folks, quick commutes, charming neighborhoods and a low cost of living are among the perks of life in the region. Three international bridges connect the

Buffalo Niagara region to Canada. Travel to the cosmopolitan city of Toronto is only 90 minutes by car. By air, we are less than an hour to New York City, Philadelphia and Washington, D.C.

The University at Buffalo is an equal opportunity, affirmative action employer, and is committed to providing employment opportunities to minorities, women, veterans, disabled individuals, and other protected groups in order to build a culturally diverse and pluralistic University community.