

**Employment Opportunity  
University at Buffalo**

**ASSOCIATE UNIVERSITY LIBRARIAN FOR  
DISTINCTIVE COLLECTIONS & DIGITAL PROGRAMS**

The University Libraries seek a highly collaborative, innovative and empathic visionary to lead the development, administration, and implementation of data and digital strategies within the Libraries that support and enrich every stage of the scholarly process for UB faculty, researchers, and students. Reporting to the Vice Provost for University Libraries, the Associate University Librarian for Distinctive Collections & Digital Programs serves as a member of the Libraries' Executive Team and will be the chief strategist who collaborates with key stakeholders to curate, classify, visualize, manage, and archive research data that researchers, scholars and students seek, create, use, and share. The Distinctive Collections & Digital Programs unit supports information technology, cataloging/metadata, health sciences data/information, scholarly communication, special collections and archives with approximately 42 FTE.

The successful candidate will:

- serve as the Libraries' chief strategist who collaborates with key stakeholders to curate, classify, visualize, manage, and archive research data that researchers, scholars and students seek, create, use, and share;
- build and strengthen relationships with IT leaders on campus to create partnerships that advance the university's mission in research, teaching and learning;
- ensure that the Libraries maintain a scalable and sustainable technical infrastructure and user-friendly and effective Web presence in ways that promote innovation, scholarship, and learning;
- advocate for scholarly communication services that promote barrier-free availability of scholarly resources, including open educational resources and affordable course content, author rights and fair use, and repository outreach and rights management;
- represent the University Libraries in university-wide planning for collections and scholarly communication initiatives and in local, regional and national arenas.

The portfolio of responsibilities includes, but is not limited to:

- Leading the conception, development and implementation of technology projects that meet the goals and objectives of the Libraries and the university; conform to establish standards, and are completed on time and within budget;
- Developing effective technologies, solutions, collaborations, and partnerships in data curation, digitization, and digital scholarship that advance the current and future needs of UB's faculty, staff, students, and communities;
- Collaborating with executive leadership on planning and preparation of technology budgets, acquisition of information technology, management of technology licenses, and contact with outside vendors;
- Providing overall direction for acquisitions and metadata projects ensuring the work is grounded in applicable standards and accepted best practices and provides inclusive representation of marginalized perspectives in local, national, and international standards and policies;

- Providing leadership and strategic direction for Special Collections and Archives to create, curate, preserve and deploy distinctive collections that support research, teaching, learning, and outreach at UB and beyond;
- Directing all aspects of the portfolio, ensuring that the library's strategic and annual plans are incorporated into and accomplished through portfolio goals and objectives;
- Guiding, developing, and supervising middle managers directly and through them manage additional faculty and staff;
- Assessing operating and staffing needs, working collaboratively on prioritization, and developing plans accordingly;
- Managing resources and project plans, setting priorities, ensuring sustained progress toward achieving goals, and driving continuous improvement in operations and services;
- Analyzing, anticipating, and responding to the evolving library and higher education environment by developing emerging initiatives (e.g., scholarly communication, data services, technology-enhanced learning) into sustainable library programs.

We are looking for those candidates whose leadership style encourages and supports organizational exploration, systems thinking, and a sustainable learning culture. We invite applicants who have demonstrated creative approaches to empowering and mentoring staff, leading projects, solving problems, and developing user-centric programs, services or collections.

The University Libraries values diversity of thought, perspective, experience, and people and is actively committed to a culture of inclusion and respect. We encourage candidates who thrive in a welcoming multicultural environment to apply.

#### **Minimum Qualifications:**

- Master's degree in library or information science from an ALA-accredited institution or the equivalent combination of education and relevant library or academic technologies experience;
- Minimum five years of demonstrated leadership and supervisory experience within an academic, special, or research library, or related institution with increasingly responsible administrative roles;
- Proven record of accomplishment of leading, cultivating and managing high-performance teams in a collaborative environment with a strong commitment to fostering growth and development of others;
- Demonstrated experience leading and implementing progressive initiatives, strategic priorities, projects and transformational change;
- Demonstrated expertise in providing leadership to create and promote a clear vision; experienced decision-maker at an executive level; ability to sell ideas and follow through on decisions;
- Demonstrated ability to bring innovative and complex projects to completion, especially for projects requiring collaboration across library departments and/or with academic schools and academic-support departments at the university.
- Excellent written and oral communication, interpersonal and presentation skills, with the ability to explain complex concepts to a wide variety of users in individual and group settings;
- Interest in supporting the creation of scholarship and professional accomplishments of team members or direct reports;
- An appropriate record of involvement with professional or disciplinary associations.
- Demonstrated commitment to and support for an inclusive environment for faculty, staff and users.

## Preferred Qualifications:

- Knowledge of current strategies, practices and trends in using and integrating emerging technologies to deliver information resources, services and instruction in an academic research environment;
- Ability to build organizational capacity for cross-departmental collaboration to advance best practices in metadata creation and management across the libraries;
- Demonstrated substantive knowledge of research data and its life cycle, including creation, use, curation, analysis, interpretation, visualization, archiving, coding, reproducibility, replication and reuse of academic research data especially within the context of scientific discovery and academic publications;
- Experience in scholarly communication principles and practices, such as open access, open educational resources, digital scholarship, author rights and fair use, and repository management and outreach;
- Knowledge of digital assets and the technical infrastructure required for their life cycle management, including metadata requirements, migration strategies, best practices in digital preservation, and relevant national and international standards;
- Demonstrated, advanced training or work experience in areas such as developing diverse technology products, services, communities, or environments; research data curation, classification, or visualization, digitization and digital preservation; or statistics;
- Working knowledge of data visualization tools (Tableau, R, D3), Python or scripting languages, textual analysis, and/or GIS mapping software;
- Research and professional activity with library technologies;
- Demonstrated experience and success with grant writing and in managing grant-funded projects effectively.

## Salary and Benefits:

Salary – competitive.

Professional staff are members of United University Professions (UUP) and receive generous benefits including health care and prescription drug coverage, dental and vision benefits, life insurance, long-term disability insurance, vacation leave, sick leave, paid holidays, and several choices of retirement plans including TIAA.

## To Apply:

To be considered for this position, applicants must apply via the UBJobs Web site. At the time of hire, applicants must be authorized to work in the United States on a full-time basis for a period of at least two years. Visit <https://www.ubjobs.buffalo.edu> and search for posting number P2000006.

Applicants should describe their qualifications and experience in their cover letter with specific reference to the minimum qualifications of the position. We are currently accepting applications and anticipate filling this position by **April 30, 2020**. Candidates invited for a campus interview will be expected to give a short presentation to faculty and staff of the University Libraries.

## **The University at Buffalo**

A flagship institution in the State University of New York system and a member of the Association of American Universities, UB is the largest and most comprehensive campus in the 64-campus SUNY system. UB offers more than 400 academic programs – the largest menu of academic choices in New York State. UB provides students access to a rich variety of multicultural experiences and environments, both on campus and through our 80-plus study abroad programs. Our research, creative activity and people positively impact the world.

## **The University Libraries**

As the largest academic research library in the SUNY system, the University Libraries offer an outstanding array of information resources, technologies, services and people to support academic achievement. The Libraries play a vital role in the academic success of our students, the teaching and research of our faculty, and the intellectual pursuits of our alumni and community members. Our broad selection of digital and print resources, innovative services, and expert staff support scholarly and creative achievements in new and exciting ways.

## **The Buffalo Niagara Region**

The Buffalo Niagara region is a major metropolitan area with diverse communities and outstanding assets. Listed in U.S. News & World Report's *25 Best Affordable Places to Live in the U.S. in 2019*, Buffalo is on the rise and UB is proud to play an active part in its resurgence. Buffalo offers the amenities of a major urban area without the headaches. Friendly folks, quick commutes, charming neighborhoods and a low cost of living are among the perks of life in the region. Three international bridges connect the Buffalo Niagara region to Canada. Travel to the cosmopolitan city of Toronto is only 90 minutes by car. By air, we are less than an hour to New York City, Philadelphia and Washington, D.C.

***The University at Buffalo is an equal opportunity, affirmative action employer, and is committed to providing employment opportunities to minorities, women, veterans, disabled individuals, and other protected groups in order to build a culturally diverse and pluralistic University community.***